

EXECUTIVE DIVISION OF CUSTOMER SERVICE

IDENTIFICATION DOCUMENTS	
For new owner declaration	Property contract or E9
For new tenant registration	Copy of the electronic declaration of real estate lease information submitted to TaxisNet of the current lease agreement
For declaration of provision as Shared Water Supply	Authorization to the administrator by the co-owners of the property based on a list of Co-owners or Minutes of the General Meeting with a relevant mandate to the administrator
For Legal Entity Declaration:	
Sole trader	Recent printout of the Business Registration Details from the official website of AADE (myAADE)
Legal Entity (SA)	1. Recommendation or announcement of recommendation (or the latest codified statute in force if it has been amended) from the General Administrative Court 2. General Certificate of General Administrative Court and a recent Certificate of valid GEMI representation (the maximum issued two months ago) or Minutes of the Board of Directors for the representation and submission of the specific request by a third party. 3. Recent printout of the Company Registration Details from the official website of AADE (myAADE)
Legal Entity (Private Partnerships OE and EE)	1. Recommendation or announcement of recommendation (or the latest codified statute in force if it has been amended) from the General Chamber of Commerce and Industry 2. General Certificate of General Chamber of Commerce and Industry and a recent Certificate of valid representation of General Chamber of Commerce and Industry (the maximum issued two months ago) or authorization for representation and submission of the specific request by a third party. 3. Recent printout of the Company Registration Details from the official website of AADE (myAADE)
Legal Entity (LLC)	1. Official Gazette of incorporation or announcement or incorporation (or of the latest codified articles of association in force if this has been amended) from the General Registry of Companies. 2. Recent printout of the Company Registration Details from the official website of AADE (myAADE) 3. General Certificate G.E.M.H. and recent Certificate of valid representation G.E.M.H. (the maximum issued within two months)

Legal Entity (IKE)	1. Establishment or announcement of establishment (or the latest codified statute in force if it has been amended) from the General Chamber of Commerce and Industry. 2. Recent printout of the Company Registration Details from the official website of AADE (myAADE) 3. General Certificate of Establishment and recent Certificate of Valid Representation of the General Chamber of Commerce and Industry (the maximum issued within two months)
Legal Entity (Association)	1. Certified copy of the latest applicable Articles of Association 2. Recent Certificate of Association Changes 3. 2. Recent printout of the Company Registration Details from the official website of AADE (myAADE) 4. Exact copy of the minutes of the General Assembly of the Association regarding the election of the members of its BoD 5. Exact copy of the Minutes of the BoD of the Association regarding its formation into a body 6. Exact copy of the Minutes of the BoD of the Association regarding authorization to submit a specific request to EYDAP SA
Law - Notary Firm	1. Recent certificate from the relevant Bar or Notary Association regarding the entries/amendments made in the relevant books of the Bar or Notary Association 2. Recent certificate from the relevant Bar or Notary Association of valid representation (certificate of representation)
Foundation	1. Official Gazette/act of establishment and approval/special recognition of the Foundation's Organization 2. Certified copy of the current articles of association 3. Exact copy of the minutes of the BoD of the Foundation regarding its formation into a body and authorization to submit a specific request to EYDAP SA 4. National Printing Office Certificate of non-publication of amendment of dissolution of the Foundation.
Church	1. Official Gazette of the establishment of the Church, if it was established after May 5, 1980 2. Act of appointment of the President and members of the Church Council 3. For the conclusion of the Water Absorption Agreement, Minutes of the Church Council regarding the granting of authorization to the President or another member of the Church Council